

# Rules & Regulations

## article 1

Stelliers was established by The Hotelier Awards Limited and founded in 2017. The Hotelier Awards is located at Unit 1102, 11/F, 29 Austin Road, Tsim Sha Tsui, Kowloon, Hong Kong and represented by Co-Founders Benoit Thebaut and Stephane de Montgros (hereafter referred to as « Organising Company » or « Organiser»). Stelliers is a set of hotelier competitions namely «Stelliers Greater China», «Stelliers Asia» and «Stelliers South Asia», etc.

The rules and regulations of these competitions are described hereafter.

## article 2 – presentation of the event

The organisers have created Stelliers as a platform to celebrate the hard working professionals of the hospitality industry. The focus is to recognise their achievements and inspire younger generations to pursue career opportunities in the hospitality industry. These international competitions are an opportunity for hoteliers to promote their exemplary achievements in the following categories:

1. General Manager
2. Food & Beverage Hotelier
3. Sommelier Hotelier
4. Mixologist Hotelier
5. Chef Hotelier
6. Owner Representative
7. The Unsung Hero
8. Housekeeping Hotelier
9. Concierge Hotelier
10. Sales Hotelier
11. Marketing & Communications Hotelier
12. Human Resources Hotelier
13. Finance Hotelier
14. Front Office Hotelier
15. Information Technology Hotelier
16. Wellness & Spa Hotelier
17. Hotel Manager/ Resident Manager
18. CSR Hotelier
19. Hygiene and Food Safety Hotelier
20. Green Hotelier
21. Revenue Management Hotelier
22. Engineering Hotelier
23. Corporate Hotelier

## article 3 – conditions for participation

3.1.1 The competition is open to employees (hereafter referred to as «Candidate») of all Hotel Groups / Hotel Chains / Independent Hotels / Franchised Hotels / Residence Hotels, who are currently employed in Greater China (Greater China competition includes Mainland China, Hong Kong, Macao, and Taiwan) or in Asia (Asia competition includes Brunei, Cambodia, Indonesia, Laos, Malaysia, Myanmar, Philippines, Singapore, Thailand, Vietnam, Japan, and South Korea) or in South Asia (Bangladesh, Bhutan, India, Maldives, Nepal, Pakistan, and Sri Lanka ).

The candidate must have held his or her position for a minimum of 9 months prior to the application deadline.

#### **article 4 – announcement of the competition**

These competitions are publicised via the following media:

The official website of the competitions: [www.stelliers.com](http://www.stelliers.com), Stelliers' weekly newsletter, Stelliers' official LinkedIn profile, Stelliers' official WeChat account, Stelliers' official Instagram account, Stelliers' official Twitter account and Stelliers' official Facebook account.

#### **article 5 – conditions of participation**

To participate in any of these competitions, candidates must complete the application form available at: [www.stelliers.com](http://www.stelliers.com)

The application process is free of charge.

5.1 All applications, will be submitted to a minimum of five (5) of the hospitality industry's most recognised professionals, appointed by Stelliers as the Judging Panel for the competitions. The applications are completed and presented to the Judging Panel online, through the official website, [www.stelliers.com](http://www.stelliers.com). Candidates must respond to all the questions in the application form in English. One high-resolution photo of the candidate must be sent with the application form when applying.

5.2 Candidates expressly grant the Organising Company the right to use the logo of their brand on the following website: [www.stelliers.com](http://www.stelliers.com)

The website is accessible worldwide.

All candidates guarantee that the applications they submit contain no elements that are injurious, defamatory, counterfeit, xenophobic, homophobic, anti-semitic, defy good morals, etc.

Candidates must submit their application during the announced application period for the respective competitions. Applications submitted after the deadline will not be considered.

Participation in Stelliers competitions implies full acceptance of the present regulations with no reserve.

#### **article 6 – participation in the award ceremony**

6.1 The public may attend the Award Ceremony by registering with the Organiser or online at [www.stelliers.com](http://www.stelliers.com) up until and including the day of the Awards Ceremony. The rate to attend the ceremony is USD 255.00 per hotel operator participant, USD 510.00 per non-hotel operator participant. The hotel operator rate is applicable to anyone working in a hotel management company or hotel owning company. All other participants will fall under the non-hotel operator participant category. As soon as the registration form is duly signed, payment must be received upon receipt of invoice by the Organiser. Payment may be made by bank transfer/ credit card/ UnionPay/ AliPay/ WeChat Pay. Registration is personal and non-refundable, however the attendee can be replaced by one of his or her colleagues.

6.2 Due to limited seats, the Organising Company cannot guarantee that all requests will be accepted. Priority will be given to candidates and hotel operator participants. Both participants in the Awards Ceremony and candidates accept the unrestricted use of their full name, position, city of residence and photograph during the Awards Ceremony and for ten (10) years following their participation in the Awards Ceremony. Use of these details may be through both online and offline channels including but not limited to the Organising Company's website, social media platforms, press releases, print media and online media. The materials in connection to Stelliers competitions will be accessible worldwide and for ten (10) years following the participation in the Award Ceremony, with no reference, payment or compensation.

## **article 7 – the judging panel**

7.1 The Judging Panel for Stelliers consists of a minimum of five (5) judges who are high profile professionals from several prestigious organisations that focus on the travel, publishing, education and digital industries, as well as, public service. The selection of both the finalists and the winners of each of the awards will be made by the judges.

The Organising Company reserves the right to withdraw one or more categories from the competition(s) if the number of candidates for this or these category(ies) is not sufficient.

In this case the Organising Company will inform the relevant candidates of its decision to retract the category. Candidates that have submitted an application to the retracted category may be shifted to another category. The Judging Panel also reserves the right to move a candidate from one category to another if they agree that the application is more suited for an alternative category.

7.1.1 The Judging Panel will gather once a year to select the finalists for Stelliers competitions, for the above mentioned categories (Article 2).

7.2 The members of the Judging Panel are selected only by the Organising Company and cannot be contested.

## **article 8 – selection process**

8.1 The determination of finalists and winners for the above mentioned categories under 7.1, follows a two-step process.

### 8.1.1 Round one: Selecting the finalists

The individual judges will review the applications and select their individual top five (5) candidates. The complete Judging Panel will then meet to examine the applications presented and reach a consensus on the top five (5) finalists for all Stellers categories for the competition. \*Top six (6) finalists for the General Manager category.

Once the finalists have been decided by the Judging Panel, the Organising Company will officially announce finalists for each category and competition.

### 8.1.2 Round two: Video Interviews and Selection of the Winners

During the time period between the announcement of the finalists and the Awards Ceremony, the finalists in the above mentioned categories, excluding the candidates in the General Manager and Corporate Hotelier categories, will undertake a video interview with a representative from the Organising Company. This interview will be transcribed and shared to the Judging Panel. The video interviews may be conducted in English.

The Judging Panel will then review the aforementioned transcriptions and decide the winners based on a scoring system (detailed in 8.2).

## 8.2 Scoring system

Scoring will be carried out as follows:

Each member of the Judging Panel will have 6 points in total; they will attribute 1,2,3 points to their top 3 finalists. The sum of these points will establish the final winner of each category for each competition, the winner being the finalist that accumulates the most points.

In case of a draw for first (1st) place, the finalist whom receives points from the most judges will be chosen as the winner. In case the two finalists have the same number of points from the same number of judges, the Judging Panel will proceed to another vote to decide between the two finalists.

For the “General Manager” and “Corporate Hotelier” categories, the finalists in each of the competitions will undertake a face-to-face interview with the complete Judging Panel on the day of or the day before the respective award ceremonies. The winner of this category for each competition will be chosen by the Judging Panel on the day of the respective Award Ceremonies. If a finalist for the General Manager category or the Corporate Hotelier category cannot attend the face-to-face interview, they will be removed from the competition and will not be able to win the award. The winners will be determined through the same “Scoring system” detailed above. All the point scores will be tallied and the winners for both competitions will be determined.

For all the categories above, the results will not be discussed and will be final.

## **article 9 – awards & certificates**

9.1 The winner of each category across both competitions will be presented with a trophy. This prize has no monetary value.

9.2 The finalists for each category for both competitions will be presented with a certificate. This certificate has no monetary value.

## **article 10 – identification of winners and elimination from participation**

Candidates and participants of the Awards Ceremony authorise the verification of their identity by the Organising Company and all information on the application form. Submissions that are incomplete and/or provide incomplete or false contact information will not be taken into consideration and will result in the candidate being eliminated from the competitions.

## **article 11 – candidate changing property during judging process**

In the event of a candidate changing property during the judging process, the property in which the candidate was employed by at the time of application will decide if the candidate can move forward in the competition or if they should be withdrawn from the competition.

## **article 12 – modification of the dates of the awards ceremony and increase in number of prizes**

The Organising Company will not be held responsible in any way should it be forced to cancel the Awards Ceremony, due to force majeure or events beyond its control. Moreover, it reserves the right, within legal limits, to extend or shorten the candidate deadlines or change conditions. Additions and modifications to these regulations may be made. They will be considered as amendments to the present rules.

## **article 13 – data protection act**

Personal data of participants and candidates in the competitions will be collected and handled electronically for the sole purpose of the organisation of the Awards Ceremony. Each participant and each candidate may exercise their right to access, rectify or remove data concerning them by sending their request by email to the Organising Company.

## **article 14 – mailing address of the competitions**

Mailing address of the competitions is:

« Stelliars »,  
4B, Anken Access,  
285 Anyuan Road,

Jing'an District,  
Shanghai 200040, China